

**PURPOSE**

To provide a clear set of instructions, for Website access, to Contestants.

**REQUIREMENTS**

- Username
- Password
- Internet Access

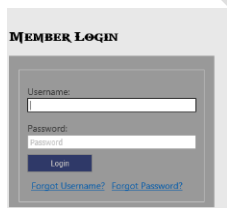
**PROCEDURE**

Go to: <https://rodeosportsnetwork.com/>

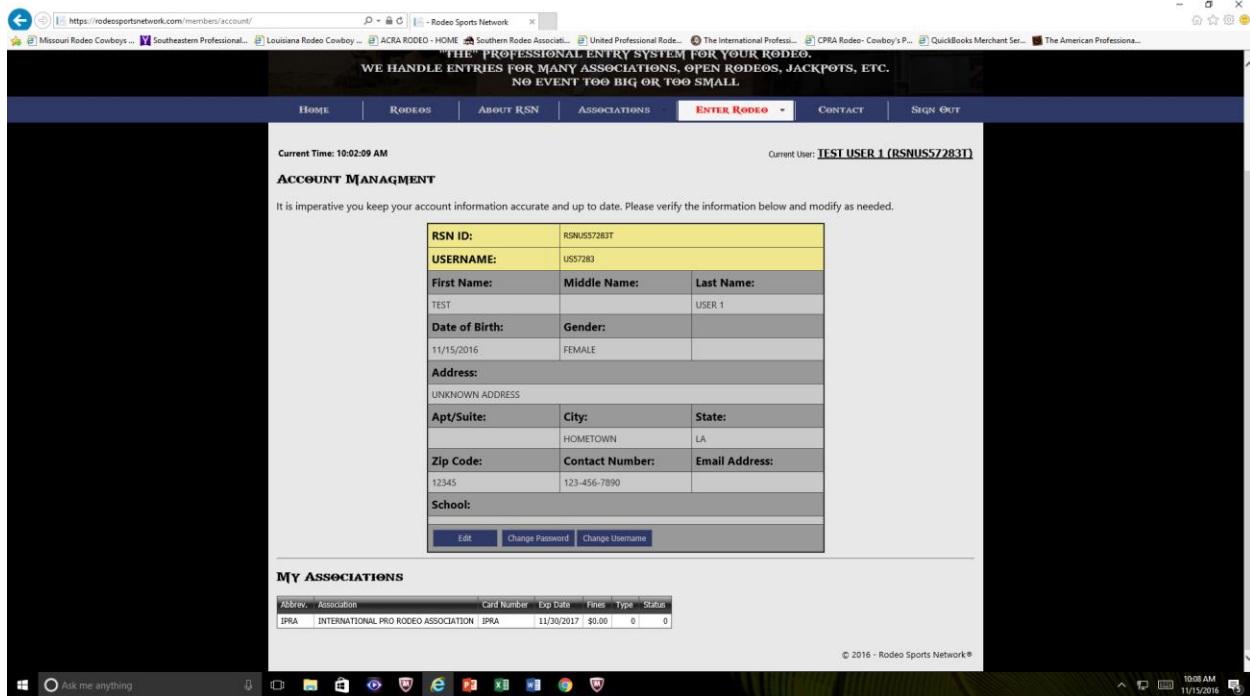
Click on menu option **Sign In**



Enter the **Username** and **Password** provided by Rodeo Sports Network



Click **<Logon>** button



At the top of the page are several menu options:

1. **Home** – will take you to the Account Management page
  - a. Update your personal information if needed by clicking the **<Edit>** button. You can also Change your Username by clicking the **<Change Username>** button or you can Change your Password by clicking the **<Change Password>** button.
    - i. To Save any updated personal information, click the **<Save>** button.
    - ii. Usernames must be at least **6 characters in length.**
      1. To Update your Username, enter your new username in the designated box and click **<Verify>** to see if the username is being used by another member. A message will appear letting you know if the new username can be used. Once verified, you can click **<Update>** the system will save your new username.
      2. To Update your Password, enter your new password in the designated box and then re-enter your new password in the second box to Verify it. Once verified, you can click **<Update>** and the system will save your new password.
  - b. RSN number required for online entry is shown in the upper right hand corner. Please write this number on your RSN card.

- c. In the “My Associations” section you will see a list of current and expired Association Cards as well as any unpaid fines.
2. **Rodeos** – will allow you to view the entrants for any rodeo where the books are open for regular entry.
3. **About RSN** – background information on our founders as well as contact information
4. **Associations** – will take you to the various “association” pages within our website. You can check the day sheets, draws, and look for late entry opportunities here.
5. **Enter Rodeo** – will allow current card holders to enter rodeos online
  - a. Select either **<Rodeo>** or **<High School Rodeo>**, as appropriate.
  - b. From the “Rodeo” page, using the **drop-down** menu, **select** the appropriate **rodeo** and click the **<Enter Selected Rodeo>** button.
  - c. From the “High School Rodeo” page, **select** the appropriate **rodeo** and click the **<Enter Selected Rodeo>** button.
6. **Contact** – contact us by email using this page
7. **Sign Out** – Log Off Website